

FINAL MINUTES

MEETING of the HISTORIC RESOURCES BOARD

November 21, 2008, 10:00 a.m.

DHR, 2801 Kensington Avenue, Richmond, VA 23221

The Virginia Board of Historic Resources met at the Richmond office of the Virginia Department of Historic Resources (DHR) for a training workshop related to Virginia's historic preservation easement program. Director Kathleen Kilpatrick provided an introduction to the meeting. DHR staff updated the Board on recent changes in conservation law and legislation that impacts easement holding organizations. Staff also reviewed state and federal financial/tax incentives for donation of an easement, revisions to DHR's existing easement template, and proposed modifications to the current Baseline Documentation Report template. The Board also discussed and provided comments to Staff on the following revised easement program policies:

Policy 1: Mission, Purpose, and Legal Authority of Easement Program

Policy 2: Acceptance of Easements

Policy 3: Monitoring and Inspections of Easement Properties

Policy 4: Documentation of Easement Properties

Policy 5: Review of Applications for Work on Easement Properties

Policy 6: Easement Amendments

Policy 7: Violations

Policy 8: Easement Program Recordkeeping

Policy 9: Easement Requirements

Board Members in Attendance: Tad Thompson, Pat Butler, Ora McCoy, Carter Hudgins, Helen Murphy, and Brian Broadus

DHR Staff Members in Attendance: Kathleen Kilpatrick, Catherine Slusser, Elizabeth Tune, Wendy Musumeci, Calder Loth, Camille Bowman, Cara Metz